



TOWN OF ARLINGTON EQUAL OPPORTUNITY ADVISORY COMMITTEE

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TRICIA O'DONOGHUE, CHAIR
BARBARA BOLTZ
AUGUSTA HAYDOCK
JACK JONES

CARYN COVE MALLOY
EQUAL OPPORTUNITY OFFICER

Equal Opportunity Advisory Committee Meeting Minutes Wednesday December 14, 2016 7:30 p.m.

Present: Tricia O'Donoghue, Chair, Caryn Malloy, Jack Jones, Augusta Haydock

Also present: Andrea Haas, Lori Lennon and Linda Neval

Absent: Barbara Boltz

Minutes

Jack Jones moved approval of the September 14, 2016 meeting minutes as corrected.

SO VOTED

Current Job Openings

The Committee discussed strategies for getting a more diverse applicant pool. Lori Lennon suggested use of specialized job boards; she indicated that she would investigate some options based on the current openings we have and forward them to Caryn Malloy.

Caryn Malloy also explained that she has reached out to a contact at Roxbury Community College in the hopes that the Town can post job openings there in the future.

Current Bid Projects

The Committee discussed the upcoming expansion of the Thompson School which is estimated at \$2.6 million. This is not a state funded project and therefore only the Town's participation goals are applicable to the project.

School Diversity Task Group (SDTG)

There was no report under this item.

Other Business

Caryn Malloy indicated to the Committee that she would be emailing them an updated copy of the Equal Opportunity Plan. The plan needs to be updated to include updated language on gender identity and expression.

Lori Lennon recommended that the Town review position descriptions to make them more friendly and ensure they are not geared toward any specific applicant pool.

Jack Jones reported that he should have a draft of the Board of Selectmen Proclamation for retired member Howard Winkler for review at the next meeting.

Barbara Boltz moved to adjourn the meeting at 8:20 p.m.

Caryn Malloy
Equal Opportunity Officer